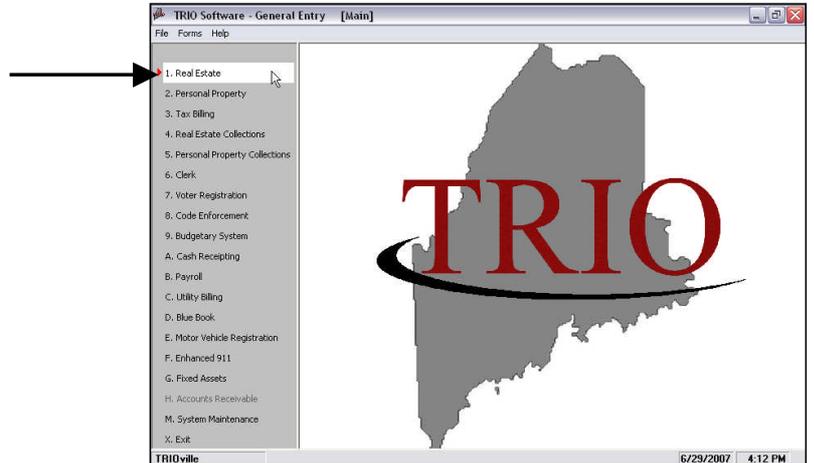
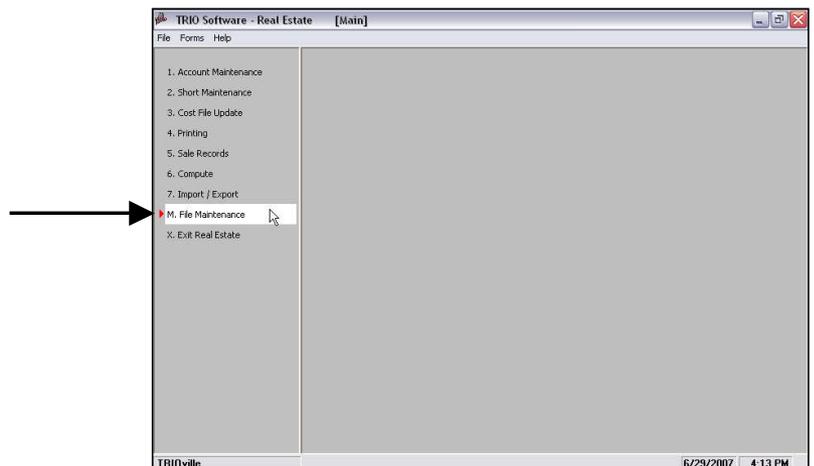


## REAL ESTATE: INFORMATION EXTRACT

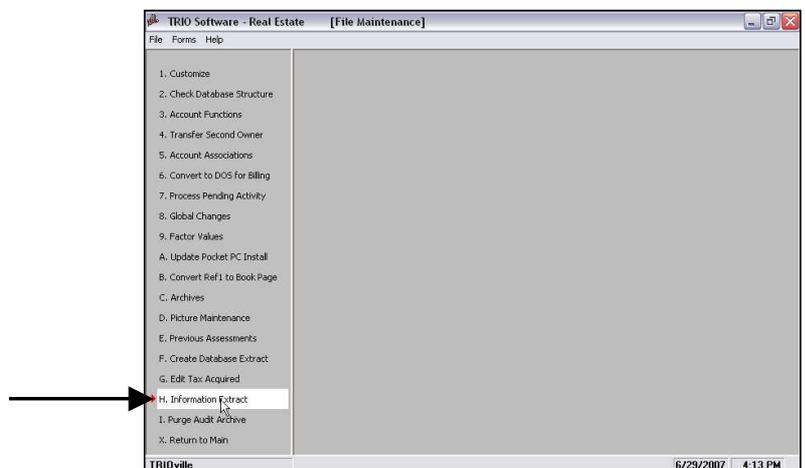
Start Windows TRIO and select *1. Real Estate*



Select *M. File Maintenance*

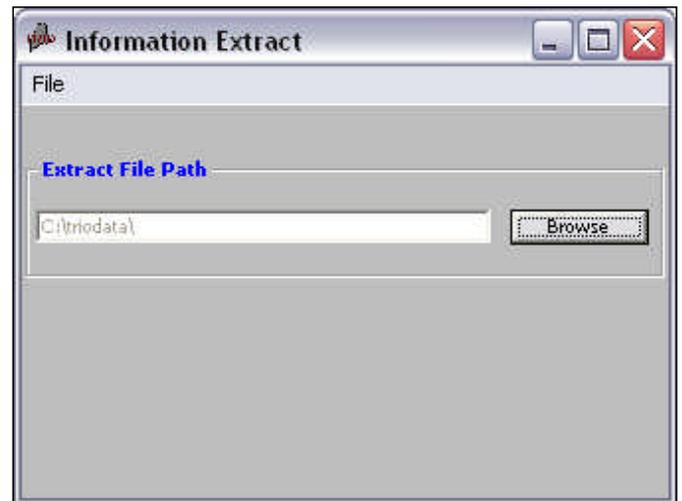


Select *H. Information Extract*



## Real Estate: Information Extract *CONTINUED*

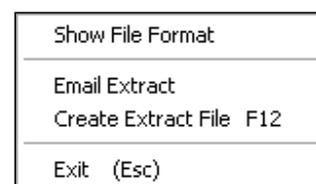
By default, the file will be saved to the TRIO Data Directory on the network. The location of this directory is displayed on the screen shown to the right. This location will be shown again once the file has been created.



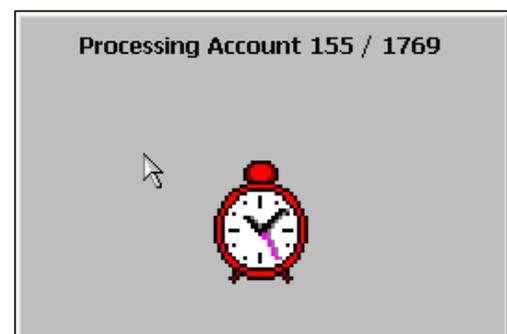
To save the file in a different location, click the **Browse** button. This will open a screen labeled Save In. Navigate and highlight the folder to save the file to and then click on **Continue**. This will bring the program back to the screen shown above.



Once the path is selected, press **F12** or select *Create Extract File* from the *File Menu* at the top of that screen to create the file. The ability to E-mail an existing Extract file is also an option from the *File Menu*.

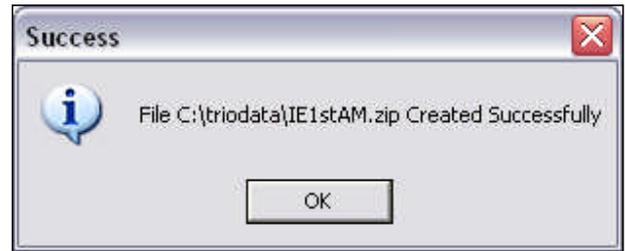


Once the extract starts, the following screen will indicate the progress. *This process can take several minutes, depending on the size of your files.*



## Real Estate: Information Extract *CONTINUED*

Once complete, the following screen will display. Press **OK** to Continue.



The program can automatically E-mail the created file to First American. Once the Extract File has been created, the following prompt will display. Click **Yes** to automatically E-mail the file. In order for the E-mail to be sent, the computer **must** be currently connected to the Internet. If the connection is through a dial-up modem, an active session must be currently running. Once the E-mail has been sent, a message will display saying so.



Regardless of whether or not the file was E-mailed, a report will print showing the information contained in the file. This is there for reference and does not need to be printed for the process to complete successfully.

The file **IE1STAM.ZIP** will be created in the directory selected on the Information Extract screen under Extract File Path. If the file was not automatically E-mailed, it can be transmitted to First American as needed.

The screenshot shows a window titled "Information Extract" with a standard Windows interface. The report content is as follows:

Account	Name	Location	Map/Lot	Acres
1	KOGOD, ROBERT P TRUSTEE	109 COOKSEY DRIVE	001-001	5.20
2	PETER, SARAH	95 COOKSEY DRIVE	001-002	9.17
3	KOGOD, ROBERT P., TRUSTEE	COOKSEY DRIVE	001-002-001	2.04
4	KOGOOD, ROBERT P.	COOKSEY DRIVE	001-002-002	2.03
5	FOGG, JOSEPH G III,	93 COOKSEY DRIVE	001-003	6.00
6	SONTAG, EDITH V.	83 COOKSEY DRIVE	001-004	2.10
7	BASS, ROBERT M	72 ROWLAND RD	001-005	1.30
8	ROCKEFELLER, DAVID	92 COOKSEY DRIVE	001-006	25.81
9	HATHESON, FINLAY B	83 NEW COUNTY RD	001-006-001	2.74
10	ROBINSON, JOHN R	COOKSEY DRIVE	001-006-002	6.52
11	WEED, STEVEN	2 MCALPINE FARM LN	001-006-003	3.02
12	EYRIE PROPERTIES LLC	ROCK GARDEN WAY	001-006-004	3.42
13	FREMONT-SMITH, THOMAS P	HILLS ROAD	001-006-005	4.47
14	EYRIE PROPERTIES LLC	ROCK GARDEN WAY	001-006-006	3.33
15	EYRIE PROPERTIES LLC	ROCK GARDEN WAY	001-006-007	3.79
16	MITCHELL, GEORGE J	12 HILLS ROAD	001-006-008	6.03
17	EYRIE PROPERTIES LLC	ROCK GARDEN WAY	001-006-009	3.72
18	DEPAUL, STEVEN TRUSTEE	ROCK GARDEN WAY	001-006-010	5.21
19	EYRIE PROPERTIES LLC	ROCK GARDEN WAY	001-006-011	3.63
20	GREENAN, ELEANOR	18 UPLAND RD	001-007	4.23
21	MANIATIS, THOMAS	14 UPLAND RD	001-007-001	5.01
22	MURPHY, JAMES SLATER	55 NEW COUNTY RD	001-008	22.39
23	STEWART, MARTHA	56 NEW COUNTY RD	001-009	62.00
24	ISELIN, PETER	285 PEABODY DRIVE	001-010	4.90
25	RECTOR, WARDENS	277 PEABODY DRIVE	001-011	0.90
26	SCOTT, LAURA	6 DODGE POINT ROAD	001-012	0.47

Additional information in the window: TRIOville, 4:02 PM, Information Extract, 05/29/2007, Page 1.