



Access Release Notes

December 2018

General Entry

- * Fixed the issue on the security setup screen causing part of the screen to be cut off.

Budgetary

- * Made a few changes to the AP process to account for situations that arise with customers who use multiple AP banks. It will now not be possible to process invoices for multiple banks in the same AP journal or to change the bank assigned to an AP journal once a bank has been selected during the Print Individual Checks or Checks processes. If checks need to be cut for two or more banks, each bank's invoices will need to be entered into separate AP journals. To reduce confusion about this change, if a bank has been selected for a journal, that bank's number will now show on the Print Individual Checks and Checks screens in the AP Process.
- * Updated the alignment of the 1096 forms.

Payroll

- * Updated W-3ME for 2018 filing.
- * Update electronic ACA file to 2018 specifications.
- * Updated the ACA paper forms for 2018 filing.

Tax Collections

- * Added a new addressing selection to the Reminder and Lien processes called Owner at time of Billing at Last Recorded Address. This option attempts to locate the billed owners current address by looking at the Master and Previous Owner records in Real Estate. If the name on the bill exactly matches the name on the Master or Previous Owner records the system will use the latest address of the three on the notices.
- * Fixed the Owner at time of Billing at Last Recorded Address option on the Personal Property Reminder Notices so that it correctly uses the address on the account if the name on the account and the name on the bill match exactly.

Utility Billing

- * Changed the Previous and Current reading fields on the bills to pull from consumption history rather than pulling directly from the meter. This way reprinted bills will reflect the same reading information shown on the original bill instead of showing the reading information currently on the meter record.
- * Fixed an issue causing the Status List report to exclude some accounts inappropriately when the Balance Due criteria option was used.
- * Fixed the Add / Edit Notes feature so that it does not try to access the Tax Collections database.
- * Fixed an issue causing errors when processing Refunded Abatement transactions.

- * Changed the double-click payment reversal process so that the transaction affects the cash account but not the cash drawer. This mirrors the functionality in Tax Collections.
- * Added a message to the Status and Payment screens that will display when the Print Lien Discharge Notice process is selected from the File menu if a lien has not yet been selected. Currently if a lien has not been selected when the process is run nothing happens which has been very confusing for customers using this system.
- * Fixed an issue in the Payment Reversal Process that was causing interest to show incorrectly when the payment being reversed included an interest amount.